



# Print Management Site Survey

## Introduction

Thank you for your interest in purchasing print management and print vending software from Jamex. This document is designed to help us understand more about your network and user environment in order to tailor the correct print management solution for you.

Please fill this form out as completely as possible and return it to Jamex directly or to your local Jamex reseller.

## Person Completing This Form

<b>NAME</b>
<b>PHONE</b>
<b>EMAIL</b>

## End User Information

<b>SITE NAME</b>
<b>STREET ADDRESS</b>
<b>CITY, STATE, ZIP</b>
<b>CONTACT NAME</b>
<b>CONTACT TITLE</b>
<b>CONTACT PHONE</b>
<b>CONTACT EMAIL</b>
<b>ILS VENDOR (IF LIBRARY)</b>

## Local Reseller Information

<b>COMPANY NAME</b>
<b>STREET ADDRESS</b>
<b>CITY, STATE, ZIP</b>
<b>CONTACT NAME</b>
<b>CONTACT PHONE</b>

**CONTACT EMAIL**

**Building Information**

In how many buildings will the print management software be used? \_\_\_\_\_

If there are multiple buildings, how are the buildings named/identified?

**NAME(S) OF BUILDING**

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**Print Release Terminal Information**

How many print release terminals (points of sale) will there be in this system? \_\_\_\_\_ (Generally, each printer/output device represents a point of sale.)

If there are multiple buildings, please list the names of the buildings shown above and how many print release terminals will be in each building

**NAME(S) OF BUILDING**

**# PRINT RELEASE TERMINALS**

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**Client Information**

How many institution-owned (school or library owned) public computers will be printed from? \_\_\_\_\_

What operating systems are used on those public computers?

**OPERATING SYSTEM(S)**

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What security measures are used on public computers?

**SECURITY MEASURES**

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What applications are used on public computers?

**APPLICATIONS**

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If there are multiple buildings, please list the names of the buildings shown above and how many clients exist in each building.

<b>NAME(S) OF BUILDING</b>	<b># CLIENTS</b>

Will printing be required from non-institution-owned (student or patron owned) computers? \_\_\_\_\_ (Y/N)

If "Yes," how many concurrent users would you like to support? \_\_\_\_\_

**Vending System Information**

What types of payment would you like to accept for self service payment? (check all that apply)

Cash (coins & bills) \_\_\_\_\_

Stored-Value Cards \_\_\_\_\_

**Printer Information**

Please list the make and model of all printers to be used in this system. Please indicate whether PostScript drivers are available for each printer.

<b>MAKE/MODEL</b>	<b>POSTSCRIPT CAPABLE (Y/N)</b>